



Government of the People's Republic of Bangladesh  
Directorate of Posts, Dak Bhaban  
Sher-e- Bangla Nagar, Agargaon, Dhaka-1207  
Establishment Section  
www.bdpost.gov.bd

**Record Number:** 14.31.0000.029.08.003.23.1055

**Date:** 02 Apr 2024

### Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned) has been granted to Abul Kalam Azaed, Assistant Postmaster, Munshiganj Head Post Office, Munshiganj for the purpose of performing Umrah in Saudi Arabia accompanied by his wife Hamida Begum from 15/04/2024 to 28/04/2024 or 14(Fourteen) days from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to Saudi Arabia only;
2. The expenditure relevant to this visit will be borne by him and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. He will draw him usual pay and allowances from Bangladesh in local currency.
5. He must return to the country within the stipulated time limit & join this office.
6. This order is issued with the approval of competent authority.



02-04-2024

Md. Altafur Rahman  
Director (Staff and Establishment)  
02-58160706  
altafur.rahman@bdpost.gov.bd

**Record Number:** 14.31.0000.029.08.003.23.1055/1 (8)

**Date:** 02 Apr 2024

### (Not in the order of

### Copy for Kind Information and Necessary Action seniority)

1. H.E. Ambassador, Saudi Arabia Embassy in Dhaka, Bangladesh, House 5 (NE) L, Road 83, Gulshan-2, Dhaka-1212;
2. Director General, Department of Immigration &amp;amp;amp;amp;amp; Passports, Agargaon, Dhaka;
3. Postmaster General, Postmaster General's Office, Central Circle, Dhaka (Vide his Letter no- 14.31.0000.207.08.016.22.19; Date: 27/03/2024);
4. General Manager (G), Foreign Exchange Policy Department, Bangladesh Bank, Dhaka., Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.;
- ✓ 5. Programmer, Central ICT Cell, Directorate of Post (With a request to publish the notification in

Website).;

6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/ Osmani International Airport, Sylhet.;

7. Abul Kalam Azaed, Assistant Postmaster, Munshiganj Head Post Office, Munshiganj and

8. Office copy.



A handwritten signature in black ink, located above the name and date.

04-04-2024

MITHUN CHANDRA DAS  
Section Officer (Establishment)

**Attachments:**

(1) Nasrin Akter