



Government of the People's Republic of Bangladesh  
Directorate of Posts, Dak Bhaban  
Sher-e- Bangla Nagar, Agargaon, Dhaka-1207  
[www.bdpost.gov.bd](http://www.bdpost.gov.bd)

**Record Number:** 14.31.0000.029.08.004.24.959

**Date:** 05 Feb 2024

### Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned) has been granted to Neela Chakma, Computer Typist, Rangamati Head Post Office, Rangamatifor higher treatment in India from 15/03/2024 to 14/04/2024 or 01(One) month from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to India only;
2. The expenditure relevant to this visit will be borne by her and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. She will draw her usual pay and allowances from Bangladesh in local currency.
5. She must return to the country within the stipulated time limit & join this office.
6. This order is issued with the approval of competent authority.

05-02-2024

Md. Altafur Rahman  
Director (Staff and Establishment)  
02-58160706  
[altafur.rahman@bdpost.gov.bd](mailto:altafur.rahman@bdpost.gov.bd)

**Record Number:** 14.31.0000.029.08.004.24.959/1 (9)

**Date:** 05 Feb 2024

### (Not in the order of

### Copy for Kind Information and Necessary Actions seniority)

1. H.E. High Commissioner, High Commission of India in Bangladesh, Plot No:1-3Park Road, Baridhara, Dhaka-1212;
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka-1207;
3. Postmaster General, Postmaster General's Office Eastern, Chattogram(Vide his Letter no- 14.31.1528.520.08.001.24.13 Date: 04/02/2024);
4. General Manager (G), Foreign Exchange Policy Department, Bangladesh Bank, Dhaka., Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.;
5. Programmer, Central ICT Cell, Directorate of Post(With a request to publish the notification in Website).;
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport,

Chattogram/ Osmani International Airport, Sylhet.;

7. Immigration Officer, Land Port, Benapol, Jessore/ Burimari, Lalmonirhat/ Hili, Dinajpur/Tamabil, Sylhet/ Sonamosjid, Chapainobabgonj/ Bhomra, Satkhira/ Darshana, Chuadanga/ Banglabandha, Panchagar/ Akhaura, Brahmonbaria.;

8. Neela Chakma, Computer Typist, Rangamati Head Post Office, Rangamati and

9. Office copy.



A handwritten signature in black ink, appearing to be 'Mithun Chandra Das', written over a light blue rectangular background.

05-02-2024

MITHUN CHANDRA DAS  
Section Officer (Establishment)

**Attachments:**

(1) IMG\_20240204\_0001