



Government of the People's Republic of Bangladesh  
Directorate of Posts, Dak Bhaban  
Sher-e- Bangla Nagar, Agargaon, Dhaka-1207  
www.bdpost.gov.bd



Record Number: 14.31.0000.029.08.002.23.742

Date: ২০ সেপ্টেম্বর ২০২৩ খ্রিস্টাব্দ

### Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned) has been granted to RESHMA SULTANA, Upper Division Assistant, Metropolitan Circle Office, Dhaka for the purpose of performing Umrah in Saudi Arabia accompanied by her husband MD LUTHFOR RAHMAN MOLLAH from 05/10/2023 or 15(Fifteen) days from the date of enjoying the leave under the terms & conditions mentioned below:-

1. This approval is applicable for a single visit to Saudi Arabia only;
2. The expenditure relevant to this visit will be borne by him and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. She will draw her usual pay and allowances from Bangladesh in local currency.
5. She must return to the country within the stipulated time limit & join this office.
6. This order is issued with the approval of competent authority.



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Md. Altafur Rahman  
Director (Staff and Establishment)  
02-58160706  
altafur.rahman@bdpost.gov.bd

Record Number: 14.31.0000.029.08.002.23.742/1 (8)

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(Not in the order of

Copy for Kind Information and Necessary Actions seniority) :

1. H.E. Ambassador, Saudi Arabia Embassy in Dhaka, Bangladesh, House 5 (NE) L, Road 83, Gulshan-2, Dhaka-1212;
2. Director General, Department of Immigration and Passport, Agargaon, Dhaka-1207;
3. Postmaster General, Office of the Postmaster General, Metropolitan Circle, Dhaka (Vide his Letter no-14.31.0000.111.08.029.21.164 Date: 14/09/2023);
4. General Manager (G), Foreign Exchange Policy Department, Bangladesh Bank, Dhaka., Foreign Exchange Policy Department, Bangladesh Bank, Dhaka.;
5. Programmer, Central ICT Cell, Directorate of Post (With a request to publish the notification in Website).;

6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/ Osmani International Airport, Sylhet.;
7. RESHMA SULTANA, Upper Division Assistant, Metropolitan Circle Office, Dhaka and
8. Office copy.



A handwritten signature in black ink, appearing to read 'Mithun Chandra Das', written over a horizontal line.

20-09-2023  
MITHUN CHANDRA DAS  
Section Officer (Establishment)