



Government of the People's Republic of Bangladesh  
Bangladesh Post



Directorate of Posts, Dak Bhaban  
Sher-E-Bangla Nagar, Agargaon, Dhaka-1207  
www.bdpost.gov.bd

Emergency  
Limited

Record Number: 14.31.0000.029.08.004.21.233

Date: 17/11/2021

### Office Order

Under Provision of the Prescribed Leave Rules, 1959, Ex-Bangladesh Leave (earned) has been granted to MOHAMMED SAIFUL ALAM, Shorthand cum Computer Operator, Chittagong Division, Chittagong for the purpose of performing the holy Umrah Hajj in Saudi Arabia accompanied by his Father-in-law and mother-in-law from 01/12/2021 to 30/12/2021 or 01 (One) month from the date of enjoying the leave under the terms & conditions mentioned below:

1. This approval is applicable for a single visit to Saudi Arabia only;
2. The expenditure relevant to this visit will be borne by him and the Government of Bangladesh will not bear any cost in local or foreign currency.
3. Under no condition leave will be extended. If the leave extension is urgent, the application will have to be forwarded subject to leave deposit through the concerned Bangladesh High Commission Office.
4. He will draw his usual pay and allowances from Bangladesh in local currency.
5. He must return to the country within the stipulated time limit & join this office.
6. This order is issued with the approval of competent authority.
7. This order will remain valid under Rule No 34 of BSR.



22-11-2021

Md. Altafur Rahman  
Director (Staff and  
Establishment)

Record Number:

Date: 17/11/2021

14.31.0000.029.08.004.21.233/1(8)

Copy for Kind Information and Necessary Action,

- 1) H.E. Ambassador, Saudi Arabia Embassy in Dhaka, Bangladesh, House 5 (NE) L,Road 83,Gulshan-2,Dhaka-1212
- 2) Director General, Department of Immigration & Passports, Agargaon, Dhaka
- 3) Postmaster General, Postmaster General's Office Eastern, Chittagong, Vide his Letter no-Staff-B/Ex-Bangladesh/2020 Dated: 25/10/2021
- 4) General Manager (G), FOREIGN EXCHANGE POLICY DEPARTMENT, Bangladesh bank, Dhaka.
- 5) Programmer , Central ICT Cell, Directorate of Post (With a request to publish the notification in Website).
- 6) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chittagong/ Osmany International Airport, Sylhet.
- 7) MOHAMMED SAIFUL ALAM, Shorthand cum Computer Operator, Chittagong Division, Chittagong
- 8) Office copy



22-11-2021

MITHUN CHANDRA DAS

Section Officer

(Establishment)